



Dear NJ All-State Chorus and Orchestra Members:

Once again, NJMEA will provide bus transportation to Atlantic City for students who live in Northern New Jersey (North of East Brunswick). Buses will leave Northern New Jersey on Wednesday, November 7, 2018 and return on Friday, November 9, 2018 after the concert at the New Convention Center. Buses will depart the following locations on November 7th:

- |                      |                  |
|----------------------|------------------|
| 1. Roxbury HS        | 1:00PM departure |
| 2. Parsippany HS     | 1:30PM departure |
| 3. Ridgewood HS      | 1:15PM departure |
| 4. JP Stevens HS     | 2:00PM departure |
| 5. East Brunswick HS | 2:30PM departure |
| 6. Cranford HS       | 1:45PM departure |



The cost for bus transportation will be \$55. Checks (no purchase orders, credit cards, or cash) should be made payable to NJMEA. In order to reserve your spot on the bus, please carefully follow the steps below:

1. Read the “Frequently Asked Questions” document included in this packet carefully.
2. Fill out the **online 2018 NJ All-State Transportation Form** at <http://tinyurl.com/njallstate2018>
3. Check that all information has been entered accurately (especially the email address!) and click “Submit.”
4. Fill out the **Payment Remittance Form** included in this packet and send it with a \$55 check made payable to NJMEA to the Transportation Director at the address listed below.
5. Once your Remittance Form and check are received and processed, you will receive a confirmation email confirming your bus departure location.
6. Add [njallstatetransportation@gmail.com](mailto:njallstatetransportation@gmail.com) to your email address book. CHECK YOUR SPAM FOLDER for the bus confirmation. Confirmations will only be emailed once!

If you have any questions, please contact the Transportation Director at the email address below after carefully reviewing the Frequently Asked Questions document included in this packet. Do not contact the schools listed above for any reason, as they will be unable to help you. All questions/concerns must be directed to the Transportation Director.

David Westawski  
All-State Transportation Director  
West Windsor-Plainsboro High School South  
346 Clarkesville Road  
Princeton Junction, NJ 08550  
[njallstatetransportation@gmail.com](mailto:njallstatetransportation@gmail.com)

# PAYMENT REMITTANCE FORM

2018 New Jersey All-State Chorus & Orchestra

**PLEASE COMPLETE THIS FORM AND MAIL WITH A CHECK (NO PURCHASE ORDERS/CASH) FOR \$55.00 MADE PAYABLE TO NJMEA TO:**

*Please do not send by certified mail or mail that requires a signature!*

David Westawski  
All-State Transportation  
WW-P High School South  
346 Clarkesville Road  
Princeton Junction, NJ 08550

[njallstatetransportation@gmail.com](mailto:njallstatetransportation@gmail.com)

Your bus assignment will not be confirmed until:

1. The online transportation form is filled out and submitted: <http://tinyurl.com/njallstate2018>
2. Your check and Payment Remittance Form are received by the Transportation Director.

All busses are filled on a first come, first served basis!

**→ Postmark Deadline: Tuesday, OCTOBER 16, 2018 ←**

Name: \_\_\_\_\_

School You Attend: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

After the Payment Remittance Form and payment are received and processed by the Transportation Director, a confirmation email will be sent to the email address submitted in the online 2018 NJ All-State Transportation Form. Add [njallstatetransportation@gmail.com](mailto:njallstatetransportation@gmail.com) to your email address book.

I give permission for my son/daughter to ride the bus to/from Atlantic City for the 2018 NJ All-State Chorus and Orchestra performance.

**→ Parent Signature: \_\_\_\_\_ ←**



***Incomplete or illegible forms will be returned and will jeopardize your bus assignment.***



\*\*\*\*\***FILL IN THIS SECTION ONLY IF NEEDED**\*\*\*\*\*

My child will not be returning on the bus from Atlantic City after the concert on Friday night. I will be transporting my child home.

Parent Signature: \_\_\_\_\_

# **2018 NJ All-State Chorus and Orchestra**

## **Atlantic City Transportation**

### **Frequently Asked Questions**

#### **Who should fill out the online transportation form?**

Students performing in the 2018 All-State Mixed Chorus or Orchestra who live in North New Jersey (East Brunswick area and north) should fill out the online form <http://tinyurl.com/njallstate2018> and send the Payment Remittance Form and check as soon as possible. Please check with your school to see if transportation is already provided.

#### **I already filled out forms and sent in payment for Atlantic City Housing. Do I need to fill out these forms as well?**

Yes. Your housing form and participation fees have nothing to do with this optional transportation to Atlantic City. You must follow the directions in order to reserve a spot on a bus: Fill out the online transportation form **and** send in the Payment Remittance Form before the due date.

#### **When are the online form and Payment Remittance Form due?**

The online form must be filled out on or before Monday, October 15<sup>th</sup>. The postmark deadline for the Payment Remittance Form is Tuesday, October 16<sup>th</sup>. **The buses fill on a first come-first served basis, NOT by which bus is closest to you!** We cannot guarantee that a spot will still be open for you if you wait until October 16<sup>th</sup> to mail the Payment Remittance Form.

#### **What do I do if it has been more than 15 days since I postmarked my Payment Remittance Form and have not received a confirmation?**

Email Mr. Westawski at [njallstatetransportation@gmail.com](mailto:njallstatetransportation@gmail.com) to see if it has been received.

#### **What happens if I don't get onto my first-choice bus?**

You will be placed onto your 2<sup>nd</sup> or 3<sup>rd</sup> choice bus, if there is still room. If you do not put a 2<sup>nd</sup> or 3<sup>rd</sup> choice, your form and check will be returned.

#### **When do the buses leave for Atlantic City?**

The buses depart between 1pm and 3pm on Wednesday, November 7, 2018. They will arrive in Atlantic City before dinner that night. You will receive your exact time of departure when you get your confirmation by email.

#### **When will I return North to the school of departure?**

The buses will leave as soon as they are ready after the concert on Friday, November 9<sup>th</sup>, 2018 and should arrive in northern NJ between 10:00pm and midnight. A parent/guardian **must be waiting** for the bus upon its arrival!

#### **Do I get a discount if I am riding home with my parents?**

No, the \$55 fee is the same for everyone, even if you are not returning on the bus.

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## **Frequently Asked Questions, Cont.**

### **What if I decide to switch my status to “not returning” later?**

Please weigh this option carefully before you fill out the online form so that you do not have to change your return status after the fact. If your return status must change, bring a note signed by your parent and give it to your bus counselor when you board the bus **for** Atlantic City. Space on the buses home will be limited this year so we cannot guarantee a spot if you change your mind later. **Phone calls, emails, or text messages are not an acceptable form of permission!**

### **What happens if I can't get the online form to work?**

Try using a different computer or a different web browser. The online form may be blocked by web filters at schools or offices, or inaccessible on computers that do not have the latest software updates installed. The form is active and functions properly. It is your responsibility to get to a computer that will allow you to access and fill out the form before the due date.

### **What happens if my ride to Atlantic City falls through after the due date?**

*Late bus registrations will not be accepted.* Unless your planned mode of transportation is a 100% guarantee, fill out the online form and send in the Payment Remittance Form with payment before the due date. Anticipate problems and plan accordingly!

### **Do I get my money back if I am removed from the ensemble?**

No, once registered, money will not be refunded for any reason.

### **Do I need anything to board the bus?**

Yes. You must have a printed copy of your Bus Confirmation **and** a photo ID. School ID is acceptable.

### **Can I leave my car parked at the departure school on Wednesday, November 7<sup>th</sup>?**

No. You must arrange transportation to the departure site. Cars may not be parked at the departure schools.

### **Further Questions?**

If your question is not contained here, please contact Mr. Westawski at [njallstatetransportation@gmail.com](mailto:njallstatetransportation@gmail.com) as soon as possible. Don't wait until the last minute!