

Request For Proposals

I am seeking proposals for photography for the NJMEA events for the 2019-20 school year. The Executive Board of NJMEA will be awarding these proposals at the summer reorganizational meeting in July. **Proposals are due on or before July 15, 2019.**

Background

The New Jersey Music Educators Association (NJMEA) is the association that oversees the organization of the All-State Performing Ensembles for the music students of the state. These ensembles include 2 bands - a wind ensemble and a symphonic band, 2 choirs - a mixed and women, a HS orchestra and an intermediate orchestra and a jazz band. The photographing of these ensembles is an integral part of the All-State experience for our students.

Services Required

1. Offer the purchase of a group photo only, with a choice of a minimum of 2 sizes – 8 x 10 and 11 x 14.
2. Offer a package that includes a group photo and any candid photos that you take of the student.
3. Shipping and handling is to be added on as an extra cost, with the price of the photograph(s) listed individually.
4. A complimentary 8 x 10 group photo will be given to the conductor and manager(s) of each ensemble, as well as the NJMEA performance chair, with the total number of complimentary photos not to exceed five.
5. A minimum of \$2.00 per photo purchased will be paid to NJMEA, within 30 days of completion of the event photographed.
6. During rehearsals, pre-orders will be taken by NJMEA staff members. On the day of the event, on-site orders will be taken by the vendor. A duplicate copy of all on-site orders must be given to an NJMEA representative before leaving the event.
7. NJMEA will offer students the ability to purchase a photography package after the concert by posting order information on their website. Vendor will provide NJMEA with an electronic order form. All orders will go directly to the vendor.
8. All orders must be received by the students no later than 30 days after the concert, with the exception of the online orders, which will should be received no later than 30 days after the order is presented to the photography company.

Concert Dates

The All-State Jazz Band, Mixed Chorus and Orchestra perform the same concert in two locations. Both concerts should be recorded. NJMEA, or its chosen designee, will decide the concert which performances will be used for the official CD recording.

All-State Jazz Band – Thursday, November 7, 2019, Claridge Hotel, Atlantic City, 7:30 PM
Friday, November 115, 2019, NJPAC, Victoria Hall, 7:00 PM

All-State Mixed Chorus and Orchestra –
Friday, November 8, 2019, Adrian Phillips Ballroom, Boardwalk Hall, Atlantic City, 7:30PM
Sunday, November 17, 2019 NJPAC, Prudential Hall, 3:00 PM

All-State Bands and Women’s Choir – Sunday, February 23, 2020, NJPAC, Prudential Hall, 3:00 PM

All-State Intermediate Orchestra – Saturday, May 9, 2020, Site-TBA, 3:00 PM

Evaluation

Examples of your work should be included with the proposal, as well as any letters of recommendation that will help in the decision making process. Please send proposals to:

Address

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NJMEA Executive Secretary-Treasurer
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